



HOW TO COMPLETE THE CANCELLATION FORM

A STEP BY STEP GUIDE

The Cancellation form is used to remove animals from your Herdbook or CWB register. This is done to indicate that an animal has left the herd. There are various reasons including animals that were sold, culled from the herd, stolen, accidentally died, and slaughtered.

Before completing the Cancellation form, please take note of the following:

- Do not delete columns from this sheet. If the column does not apply to you, leave the column blank.
- It is up to you to ensure that the information entered is accurate and complete.
- Save the sheet as an Excel Workbook (.xls) file:
 - use File - Save as
 - in the pop-up box, type in a File name (please use your member ident. in the file name), and highlight .xls in the Save as type area.
 - Please DO NOT save as a CSV file. This will delete data such as any leading zeros. We import any data as it is submitted to the office. Please take care with submitting information such as leading zeros.
 - Send the file(s) by email to office@wagyu.org.za with a short note explaining what is included in the file, e.g., cancellation of animals culled in 2023.

Disclaimer: The Wagyu Society & CWB takes no responsibility for data entered via this form other than to try and load the information as supplied. Errors in the data will be returned to you for correction.



www.wagyu.org.za
office@wagyu.org.za

WHAT TO FILL IN EACH COLUMN?

A

B

C

Animal Ident	Disposal Date	Disposal Code
ABC210001	YYYYMMDD	

Column A

#Animal Ident
e.g., ABC230001

Enter the Society registered Id of the animal to be disposed of.

Note: The Society Id must be completed in the correct format i.e., HDMYY####, e.g., ABC230001.

Column B

Disposal Date
DDMMYYYY
e.g., 01062016

Enter the date the animal was disposed of. The date should be entered in the format of DDMMYYYY (e.g., 01062016)

DO NOT USE SPACES, SLASHES OR DASHES WHEN COMPLETING DATES

Column C

Disposal Code

If the animal is no longer in your herd, record a Society disposal code.

- 1 = Died (non-accident, i.e., Slaughtered)
- 2 = Died (accident)
- 4 = Culled (Fertility)
- 5 = Culled (Disease)
- 6 = Culled (other) / Inactive
- 7 = Move to commercial (CWB) herd
- A = Aborted
- C = Died > 48 hours
- D = Died < 48 hours
- S = Stolen
- CA = Cancelled
- R = Restore to Active

ANIMALS THAT WERE SOLD MUST BE RECORDED USING THE TRANSFER TEMPLATE. PLEASE REMEMBER TO GIVE THE DETAILS OF THE BUYER TO THE SOCIETY.

NOTE: THE SOCIETY LEVIES A REINSTATEMENT FEE FOR ANIMALS THAT ARE REINSTATED FROM THE CWB REGISTER TO THE HERDBOOK REGISTER. AS WELL AS RESTORING INACTIVE ANIMALS TO THE HERDBOOK - OR CWB REGISTER



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HELPFULL HINTS

- All applicable reinstatement charges will be charged to the submitting member.
- This form can be used for both Seedstock (Stud) & CWB animals.
- Animals that are sold must be listed on the transfer template of the Society, together with the buyer's member ID.
- In cases where the animal is sold to a non-member the new owner's contact number, email address and physical address must be provided to the office.
- All forms can be downloaded from the Society website at <https://wagyu.org.za/forms-reports/>

Contact Us

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